



Missouri Music Educators Association

A Federated Associate of the National Association for Music Education

The MMEA Strategic Plan states the magazine should “provide resourceful and current best practice” for our membership. Each article submitted for inclusion in Missouri School Music, should be informational, educational, helpful, and inspirational to the readers. If appropriate, articles may be submitted by guest authors (with their permission). The best articles are typically those that inspire teachers in the field, not those that “preach” or “editorialize” about a pet issue. Endorsements of cost-related products or services are discouraged as an article, but said product or service could be included through advertisement. (See advertising spec sheet)

The President must approve “tribute” or “memorial” articles about MMEA members **one month** before the submission deadline.

MISSOURI SCHOOL MUSIC ARTICLE SPECIFICATIONS

- Vice Presidents, Officers, Advisory Members, please write an article of with a target word limit of 650. **If you feel your article cannot be contained by this word limit, please communicate with the editors at least one week prior to the deadline.*
- District Presidents, please submit district information on the 1st (fall) and 3rd (spring) issues of each volume with a target word limit of 450. **If you feel your district news cannot be contained by this word limit, please communicate with the editors at least one week prior to the deadline.*
- Articles must be submitted as Microsoft Word documents. **If you do not have access to this program, please communicate with the editors at least one week prior to the deadline.*
- All pictures, graphics, and images must be sent as JPEG, PSD, or PNG. PDF files are also accepted, but be aware that print quality is sometimes inadequate. Send pictures/images SEPARATELY from text.
- Submitted articles should be proofread by at least one other person, and free of grammatical or spelling errors.
- The editors will format the article as necessary for the magazine. **If your article requires special formatting, please communicate with the editors at least one week prior to the deadline.*
- Upload your article to the MMEA Website according to instructions given by the Website Director: website@mmea.net.
- Honor all copyrights when submitting information, and give credit to others for ideas not your own. Use the APA writing style for article submissions.

DEADLINES

Please respect the deadline. Meeting the submission deadline helps to ensure the magazine will be printed and delivered to the membership on time. Deadlines are listed below for 2024-2026 issues. Please consider the focus as provided by the MMEA President (although not a required writing topic) of each issue when drafting articles.

April 1, 2024 summer issue (Vol. 78.4)	Target delivery to membership May 1
August 1, 2024 fall issue (Vol. 79.1)	Target delivery to membership Sept. 1
November 1, 2024 conference/winter issue (Vol. 79.2)	Target delivery to membership Dec. 1
February 1, 2025 spring issue (Vol. 79.3)	Target delivery to membership March 1
April 1, 2025 summer issue (Vol. 79.4)	Target delivery to membership May 1
August 1, 2025 fall issue (Vol. 80.1)	Target delivery to membership Sept. 1
November 1, 2025 conference/winter issue (Vol. 80.2)	Target delivery to membership Dec. 1
February 1, 2025 spring issue (Vol. 80.3)	Target delivery to membership March 1

We look forward to working with you. Please do not hesitate to contact us with questions or concerns.

Kathy Bhat & Nathan Rudolph

Editors, Missouri School Music Magazine

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