



Missouri Music Educators Association

A Federated Associate of the National Association for Music Education

MISSOURI SCHOOL MUSIC ARTICLE SPECIFICATIONS

The MMEA Strategic Plan states the magazine should “provide resourceful and current best practice” for our membership. Each article submitted for inclusion in *Missouri School Music*, should be informational, educational, helpful, and inspirational to the readers. If appropriate, articles may be submitted by guest authors (with their permission). The best articles are typically those that inspire teachers in the field, not those that “preach” or “editorialize” about a pet issue. The President must approve “tribute” or “memorial” articles about MMEA members one month before the submission deadline.

- Write an article of approximately 600-1000 words.
- Use the Microsoft Word processing program.
- All pictures, graphics, and images must be sent as JPEG, PSD, or PNG. PDF files are also accepted, but be aware that print quality is sometimes inadequate. Send pictures/images **SEPARATELY** from text.
- Submit only articles that have been proofread by at least one other person, and do not contain grammatical or spelling errors.
- **Do not format your article.** The editor will format the article as necessary for the magazine.
- Email your article as an attachment to **editor@mmea.net**
- Accompany the article submission with the “submission” form available at mmea.net. Honor all copyrights when submitting information, and give credit to others for ideas not your own. Use the APA writing style for article submissions.

DEADLINES

Each deadline for submitting your article is firm. Meeting the submission deadline helps to ensure the magazine will be printed and delivered to the membership on time. Deadlines are listed below, as are the focus points for 2018-2019 issues. Please consider the focus of each issue when drafting articles.

ARTICLE SUBMISSION			SENT TO
DEADLINE	VOLUME 73	ISSUE FOCUS	MEMBERSHIP
August 1, 2018	fall Issue	Drive (Motivation)	September 2018
November 1, 2018	winter Issue	Appear and Inspire	December 2018
February 1, 2019	spring Issue	Advocacy	March 2019
April 1, 2019	summer Issue	“Flip-Flops” (Process)	May 2019

I look forward to working with you. Please do not hesitate to contact me with questions or concerns.

Sally Hook
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