



MMEA Governing Documents - REVISED

MMEA Constitution
MMEA Bylaws

Reviewed: July, 2013
Approved: August, 2013
(Approved by MMEA Board of Directors)



Missouri Music Educators Association Constitution

July, 2013 Committee Review
August 17, 2013 Board of Directors Approval
January 23, 2014 Membership Approval

MMEA Constitution

Article I – Name

This organization shall be known as the “Missouri Music Educators Association,” a corporation hereafter designated as “MMEA” or the “Association.”

Article II – Purpose

This Association shall operate exclusively for educational purposes as designated in Section 501(c)(3) of the Internal Revenue Code. The purpose of this Association shall be for the “promotion and advancement of music education in the state of Missouri.”

Article III – Membership

Membership in the Association shall be divided into such classifications allowing distinction for membership dues, voting privileges, election of officers, or for such other purposes that may be further stated in the MMEA Bylaws and/or Policies and Procedures.

Article IV – Government

The governing body of the Association shall consist of the MMEA Board of Directors and shall have, hold and administer all the property, funds, and affairs of the Association. Provisions for the regulation of the governance and intragroup processes shall be stated in the MMEA Bylaws and Policies and Procedures.

Article V – Advisement

The advisory body of the Association shall consist of the Advisory Council of which members shall act in an ex-officio capacity to the Board of Directors. Provisions for the regulation of advisement shall be stated in the MMEA Bylaws and/or Policies and Procedures.

Article VI – Administration

The administrative body of the Association shall consist of the Administrative Personnel of which members shall act in an administrative/advisory ex-officio capacity to the Board of Directors. Provisions for the regulation of intragroup processes shall be stated in the MMEA Bylaws and/or Policies and Procedures.

Article VII – Elections and Appointments

The governing body of the Association shall be determined by membership election or by appointment by the President should a vacancy should occur. The processes of election and appointment of members to the Board of Directors, the Advisory Council and the Administrative Personnel shall be provided for in the MMEA Bylaws and/or Policies and Procedures.

Article VIII – Amendments

This Constitution may be altered or amended by an approving vote of simple majority of those members comprising a quorum at the annual Meeting of the Association.

Article IX – Dissolution

In the event of dissolution of this Association, the Executive Council and the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the corporation, dispose of all the assets of the Association. Dissolution of assets must be exclusively for the purposes of the Association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provisions of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any of such assets not so disposed of shall be disposed of by the Circuit Court of the county in which the principal office of the Association is then located exclusively for such purposes or to such organization or organizations as said court shall determine which are organized and operated exclusively for such purposes.



Missouri Music Educators Association Bylaws

July, 2013 Committee Review
August 17, 2013 Board of Directors Approval
January 23, 2014 Membership Approval

MMEA Bylaws

Bylaw I – Affiliations

Section 1 – National Association Affiliation

This Association shall function as the official state music educator’s affiliate of the National Association for Music Education, hereafter also designated as the “NAfME.”

Section 2 – Political Affiliation

No substantial part of the activities of the Association shall be to influence legislation or to participate or intervene in any political campaign on behalf of any candidate for public office.

Bylaw II - Relationships

This Association shall maintain a cooperative relationship with state teacher-related organizations, including, but not limited to, the Missouri State High School Activities Association (MSHSAA) and the Missouri Department of Elementary and Secondary Education (DESE). The Association shall consider cooperative relationships with other organizations that seek to promote music education in the state of Missouri.

Bylaw III – Membership

Section 1 – Membership Term

- 1.1 Active membership shall be on a continuous annual basis.
- 1.2 The Anniversary date of active membership shall be determined by the initial payment of membership dues.
- 1.3 Membership shall lapse if prescribed dues are not submitted within ninety (90) days (Or revision thereof) of the anniversary date.

Section 2 – Membership Classification

- 2.1 Active Membership
 - 2.1.1 Eligibility: Active Membership shall be open to all persons engaged in music teaching or other music education related work.
 - 2.1.2 Privileges: Active Membership shall provide the privileges of participation in the activities of the Association, including the right to vote, the right to hold elected office (must be serving under a current music teaching/administrative contract), the right to hold appointed office, and the right of admission to meetings and events of the Association.
 - 2.1.3 Services: Active Membership shall include an annual subscription to all official publications of the Association, including the *Missouri School Music Magazine* (MSM) and annual member access to the MMEA Website.
 - 2.1.4 Unified Membership: Each active member shall hold concurrent membership in the NAFME (Missouri).

- 2.2 Active Research Membership
 - 2.2.1 Eligibility: Active Research Membership shall be open to all persons engaged in music teaching or other music education related work.
 - 2.2.2 Privileges: Active Membership shall provide the privileges of participation in the activities of the Association, including the right to vote, the right to hold elected office (must be serving under a current music teaching/administrative contract), the right to hold appointed office, and the right of admission to meetings and events of the Association.
 - 2.2.3 Services: Active Research Membership shall include an annual subscription to all official publications of the Association, including the *Missouri School Music Magazine* (MSM), annual member access to the MMEA Website and an annual subscription to the *Journal for Research in Music Education*.
 - 2.2.4 Unified Membership: Each active member shall hold concurrent membership in the NAFME (Missouri) and elect the option/additional dues associated with the JRME.

- 2.3 Introductory Membership
 - 2.3.1 Eligibility: Introductory Membership shall be open to all persons engaged in their first year of contracted teaching and who have held active NAFME-Collegiate membership in the preceding academic year. Introductory Membership is limited to one membership year.
 - 2.3.2 Privileges: Introductory Membership shall provide the privileges of participation in the activities of the Association, including the right to vote and the right of admission to meetings and events of the Association. Introductory Members are excluded from the right to hold elected or appointed office.
 - 2.3.3 Services: Introductory Membership shall include an annual subscription to all official publications of the Association, including the *Missouri School Music Magazine* (MSM) and annual member access to the MMEA Website.
 - 2.3.4 Unified Membership: Each introductory member shall hold concurrent Introductory Membership in the NAFME (Missouri).

- 2.4 Collegiate Membership
 - 2.4.1 Eligibility: Collegiate Membership shall be open to all persons enrolled in music educator programs at the college or university level. Collegiate students serving under a classroom teaching contract are not eligible for Collegiate Membership.
 - 2.4.2 Privileges: Collegiate Membership shall provide the privileges of participation in the activities of the Association including the rite of admission to meetings and events of the Association. Collegiate Members are excluded from the right to vote or hold MMEA elected or appointed office.

- 2.4.3 Services: Collegiate Membership shall include an annual subscription to all official publications of the Association, including the *Missouri School Music Magazine* (MSM) and annual member access to the MMEA Website.
 - 2.4.4 Unified Membership: Each collegiate member shall hold concurrent membership in the NAFME - Collegiate (Missouri).
- 2.5 Retired Membership
- 2.5.1 Eligibility: Retired Membership shall be open to all persons who are not currently serving under any portion of a teaching contract and have retired with a minimum of twenty-five (25) years of contracted service in the field of music education. Retired Members must have accumulated a minimum of ten (10) years of membership the MMEA.
 - 2.5.2 Privileges: Retired Membership shall provide the privileges of participation in the activities of the Association, including the right to vote and the right of admission to meetings and events of the Association. Retired Members are excluded from the right to hold elected office.
 - 2.5.3 Services: Retired Membership shall include an annual subscription to all official publications of the Association, including the *Missouri School Music Magazine* (MSM) and annual member access to the MMEA Website.
 - 2.5.4 Unified Membership: Concurrent membership in the NAFME (Missouri) is not required.
- 2.6 Life Membership
- 2.6.1 Eligibility: Life Membership shall be open to all persons engaged in music teaching or other music education related work.
 - 2.6.2 Privileges: Life Membership shall provide the privileges of participation in the activities of the Association, including the rite to vote, the rite to hold elected office (must be serving under a current music teaching/administrative contract), the rite to hold appointed office, and the rite of admission to meetings and events of the Association.
 - 2.6.3 Services: Life Membership shall include an annual subscription to all official publications of the Association, including the *Missouri School Music Magazine* (MSM) and member access to the MMEA Website.
 - 2.6.4 Unified Membership: Each life member shall hold concurrent life membership in the NAFME (Missouri).
- 2.7 Associate Membership
- 2.7.1 Eligibility: Associate Membership shall be open to all persons who are *not* engaged in music teaching or other music education related work.
 - 2.7.2 Privileges: Associate Membership shall provide the privileges of participation in the activities of the Association, including right of admission to the events of the Association. Associate Members are excluded from the right to vote or hold MMEA elected or appointed office.
 - 2.7.3 Services: Associate Membership shall include the option to purchase an annual subscription to the *Missouri School Music Magazine* (MSM).
 - 2.7.4 Unified Membership: None

2.8 Corporate Membership

2.8.1 Eligibility: Corporate Membership shall be open to any firm or institution desiring to contribute to the support of the educational activities of the MMEA.

2.8.2 Privileges: Associate Membership shall provide the privileges of participation in the activities of the Association, including right of admission to the events of the Association.

Corporate Members are excluded from the right to vote and hold MMEA elected or appointed office.

2.8.3 Services: Corporate Membership shall include the option to purchase an annual subscription to the *Missouri School Music Magazine* (MSM).

2.8.4 Unified Membership: None

Bylaw IV – Dues and Fees

Section 1 – Membership Dues (MMEA)

1.1 Active Membership dues shall be set by the Board of Directors and added to the amount of dues required for active membership in the NAFME.

1.2 Active Research Membership dues shall be set by the Board of Directors and added to the amount of dues required for the active research membership option in the NAFME.

1.3 Introductory Membership dues shall be one-half the amount of active membership dues and shall be added to the amount of dues required for introductory membership in the NAFME.

1.4 Collegiate Membership dues shall be set by the NAFME-C (Missouri) Board of Directors and shall be added to the dues required for collegiate membership in the NAFME.

1.5 Retired Membership is exempt of annual dues.

1.6 Life Membership dues are prescribed by the NAFME.

1.7 Associate Membership dues shall be set the Board of Directors and shall be independent of the NAFME.

1.8 Corporate Membership dues shall be set the Board of Directors and shall be independent of the NAFME.

Section 2 - Fees

1.1 All fees for receiving MMEA services or for participating in MMEA activities, including registration fees to the Annual MMEA In-Service Workshop/Conference, satellite in-service workshops/conferences, subscriptions and advertising rates to MMEA publications and/or other services shall be set by the Board of Directors.

Section 3 – Remittance of Dues and Fees

- 1.1 Dues for all memberships, except Associate and Corporate memberships, shall be included in payment due to the NAFME for corresponding NAFME membership.
- 1.2 Dues for Associate and Corporate Membership shall be paid directly to the MMEA Headquarters Office.
- 1.3 Fees for services, participation in activities, subscriptions and advertising shall be paid, as directed, to the appropriate MMEA officer, representative and/or headquarters office.

Bylaw V – Government

Section 1 – Authority

Authority for action regarding the policies, procedures, management and actions of the Association shall be vested in the MMEA Board of Directors.

Section 2 – Board of Directors

The Board of Directors shall be comprised of the elected officers and shall represent the voting body of the leadership for the Association:

- 2.1 MMEA Executive Council
 - 2.1.1 Composition: The MMEA Executive Council shall be composed of the President, President-Elect and Immediate Past-President.
 - 2.1.2 Responsibilities: The MMEA Executive Council shall provide direction and leadership for the Association and its membership. The Executive Council shall oversee the governance and administration of the Association and its activities. The Executive Council may confer and report on issues pertinent to the Association. Specific position responsibilities shall be outlined in the Policies and Procedures.
- 2.2 MMEA Vice-Presidents
 - 2.2.1 Composition: MMEA Vice-Presidents shall include: Band Vice-President, Choral Vice-President, Early Childhood/Elementary Vice-President, General Music Vice-President, Jazz Vice-President, Orchestra Vice-President, and College/University Vice-President.
 - 2.2.2 Responsibilities: The MMEA Vice-Presidents shall provide direction, leadership and act as a representative for their respective disciplines. Specific position responsibilities shall be outlined in the Policies and Procedures.
- 2.3 MMEA District Presidents
 - 2.3.1 Composition: MMEA District Presidents shall include the elected President from each of the eleven (11) MMEA Districts that were established, defined and accepted by the MMEA in January, 1984. District divisions and boundaries shall be outlined in the Policies and Procedures.
 - 2.3.2 Responsibilities: The MMEA District Presidents shall provide direction, leadership and act as a representative for the membership of their respective MMEA district. Specific position responsibilities shall be outlined in the Policies and Procedures.

Bylaw VI – Advisement

Section 1 – Authority

The Advisory Council may make recommendations to the Board of Directors regarding the policies, procedures, management and actions of the MMEA. The Advisory Council shall not have voting privileges on legislation that comes before the Board of Directors for approval.

Section 2 – Advisory Council

2.1 MMEA Advisory Council

- 2.1.1 Composition: MMEA Advisory Council includes position chairs appointed to represent specific areas pertaining to the Association and/or to the advancement of music education. Designated positions shall be outlined in the Policies and Procedures.
- 2.1.2 Responsibilities: The MMEA Advisory Council shall provide input to the Board of Directors and act as a representative for their designated position area. Specific position responsibilities shall be outlined in the Policies and Procedures.

Bylaw VII – Administration

Section 1 – Authority

The Administrative Personnel may make recommendations to the Board of Directors regarding the policies, procedures, management and actions of the MMEA. The Administrative Personnel shall not have voting privileges on legislation that comes before the Board of Directors for approval.

Section 2 – Administrative Personnel

2.1 Salaried Personnel

- 2.1.1 Composition: Salaried Personnel shall include administrative positions that are designated for specific operational areas of the Association. Designated positions shall be outlined in the Policies and Procedures.
Responsibilities: Salaried Personnel shall coordinate, manage, and maintain specific areas pertaining to the operations, actions, and the well-being of the Association. Specific responsibilities shall be outlined in the Policies and Procedures.

2.2 Non-Salaried Personnel

- 2.1.1 Composition: Non-Salaried Personnel shall include operational support positions that are designated for specific operations and/or events of the Association. Designated positions shall be outlined in the Policies and Procedures.
Responsibilities: Non-Salaried Personnel shall provide management support to specific areas pertaining to the operations, actions, and the well-being of the Association. Specific responsibilities shall be outlined in the Policies and Procedures.

Bylaw VIII – Terms, Conditions, Succession of Office

Section 1 – Terms of Office

- 1.1 Board of Directors: The Board of Directors shall serve two-year terms to begin in even-numbered years.
- 1.2 Advisory Council: The Board of Directors shall serve two-year terms to begin in even-numbered years.
- 1.3 Administration: Administrative Personnel shall serve one-year terms.

Section 2 – Conditions of Office

- 2.1 Board of Directors: The Board of Directors shall retain active membership in the NAFME/MMEA and shall serve under a contracted Missouri music teaching/administrative position in a public or private institution throughout the tenure of the term of office.
- 2.2 Advisory Council: The Advisory Council shall retain appropriate membership in the NAFME/MMEA.
- 2.3 Administration: Administrative Personnel shall retain appropriate membership in the NAFME/MMEA.

Section 3 – Succession of Office

- 3.1 Board of Directors - Executive Council: The office of President-Elect is succeeded by the newly- elected officer from the biennial MMEA membership election. The office of President and Immediate Past-President are filled by automatic succession.
- 3.2 Board of Directors – Vice-Presidents: The seven (7) area vice-presidents shall be succeeded by the newly-elected officers from the biennial MMEA membership election.
- 3.3 Board of Directors – District-Presidents: The eleven (11) district presidents shall be succeeded by the newly-elected officers from the biennial district membership election.
- 3.4 Advisory Council: The Advisory Council positions shall be reappointed or succeeded by newly-appointed representatives.
- 3.5 Administration: Administrative Personnel shall be reappointed or succeeded by newly-appointed representatives.

Section 4 - Vacancies

- 4.1 Board of Directors - Executive Council: Should a vacancy occur in the office of President, President-Elect, or immediate Past-President, the Board of Directors shall appoint a Past-President, by order of succession, to fill the vacancy. The order of succession shall begin with the most immediate Past-President. A special election may or may not be used to fill a vacancy in the office of President-Elect.
- 4.2 Board of Directors – Vice-Presidents/District Presidents: Should a vacancy occur in an office of Vice-President or District President, the MMEA President, in accordance with the Policies and Procedures and with majority approval of the Board of Directors, shall make appointments to fill such vacancies.
- 4.3 Advisory Council: Should a vacancy occur in a position on the advisory council, the MMEA President, in accordance with the Policies and Procedures and with majority approval of the Board of Directors, shall make appointments to fill such vacancies.
- 4.4 Administrative Personnel: Should a vacancy occur in an administrative personnel position, the MMEA President, in accordance with the Policies and Procedures and with majority approval of the Board of Directors, shall make appointments to fill such vacancies.

Bylaw IX – Intragroup Process

Section 1 – Election of Officers – MMEA President-Elect and Vice-Presidents

- 1.1 Nominating Committee: The nominating committee for the selection of nominees to be placed on the MMEA biennial election ballot shall be comprised of the seven (7) MMEA Vice-Presidents, and the Presidents of the eleven (11) MMEA Districts.
- 1.2 Nominating Committee Chair: The Chair for the Nominating Committee shall be the Immediate MMEA Past-President.
- 1.3 Nominating Procedure: The nominating procedure for selection of the slate of possible candidates for each office shall be as outlined in the Policies and Procedures.
- 1.4 Slate of Nominees: The slate of nominees shall consist of two candidates and a first and second alternate, if possible, for each office.
- 1.5 Voting: Voting shall be in a manner to be determined by the Board of Directors and shall be conducted as outlined in the Policies and Procedures.
- 1.6 Selection of Officers: A majority of the votes cast shall constitute the selection of officers by the membership.
- 1.7 Verification of Results: Election results shall be collected and verified by an independent certified public accountant.

Section 2 – Special Election

- 2.1 Should a vacancy in the office of President-Elect occur, the President, with the majority approval of the Board of Directors, may call for a ballot vote by the membership prior to the regularly scheduled election in order to fill the vacancy.

Section 3 – Reelection of Officers

- 3.1 Officers of the Board of Directors may not succeed themselves but may return to office after a period of two years has lapsed.

Section 4 – Election of Officers – MMEA District Presidents

- 4.1 The nominating, voting, selection, and verification processes for the election of MMEA District Presidents shall be determined by the constitutions and Bylaws of the respective districts.

Section 5 – Appointment of Personnel

- 5.1 Advisory Council: The President, with the advisement of the Executive Council and the majority approval of the Board of Directors, shall appoint the members to the Advisory Council.
- 5.2 Administrative Personnel: The President, with the advisement of the Executive Council and the majority approval of the Board of Directors, shall appoint Administrative Personnel.

Section 6 – Meetings of the Board of Directors/Advisory Council

- 6.1 Convening: The Board of Directors and Advisory council shall convene a minimum of twice per calendar year.
- 6.2 Quorum: A quorum of not less than 10 (50%) of the members of the Board of Directors shall be required for the transaction of business.
- 6.3 Meetings by Electronic Means: When necessary, a quorum of the Board of Directors may transact business by electronic means.

Section 7 – Meeting of the Association

- 7.1 Convening: The Annual Meeting of the Association shall commence during the Annual MMEA In-Service Workshop/Conference.
- 7.2 Quorum: A quorum of not less than 50 voting members shall be required for the transaction of business that requires vote of membership.
- 7.3 Meetings by Electronic Means: When necessary, a quorum of the MMEA membership may transact business by electronic means.

Section 8 – Parliamentary Procedure

Robert’s Rules of Order Newly Revised, shall govern all Board of Directors/Advisory Council business meetings and the annual Meeting of the Association.

Section 9 – Ethics

Members of the Board of Directors, Advisory Council, and Administrative Personnel shall act in the best interests of the Association and shall conduct themselves in a professional manner when representing the Association.

- 9.1 Officer Elections: The MMEA Board of Directors strongly opposes political action of behalf of the nominees for MMEA office.
 - 9.1.1 Campaigning: Candidates for MMEA office shall not actively organize or participate in campaign practices designated on their behalf. MMEA members or associates shall not outwardly demonstrate support of, or demonstrate in, campaign practices that exhibit partiality to any candidate for office.
 - 9.1.2 Accepted Practice: Accepted practice pertaining to political action on behalf of a candidate for MMEA office shall be outlined in the Policies and Procedures. Failure to comply with such accepted practice may result in the disqualification of a candidate or the voiding of the election by the Board of Directors.
- 9.2 Equal Coverage
 - 9.2.1 Candidates for all MMEA offices shall provide biographical information for the purpose of informing the membership of one’s qualifications and background. Biographical information shall be published in the MSM and on the MMEA Website in advance of the election.
 - 9.2.2 Candidates for MMEA President-Elect shall each provide a vision statement for the MMEA along with their biographical information.
 - 9.2.3 The MMEA Editor/s and Website Director shall accord equal coverage to the candidates for each MMEA office. The Editor/s and Website Director shall in no way show favoritism toward any candidate. Official publications of the Association shall not reflect the endorsement of candidates, nor shall articles that support a candidate be allowed for submission.

9.3 Political Issues

No member of the Board of Directors, Advisory Council, or Administrative Personnel may use his/her privilege to membership contact information to contact the comprehensive membership, or division thereof, regarding political issues, political candidates, educational policies, commercial endorsements, or other political issues.

9.4 Confidentiality

Personal profile information for members of the Association shall remain confidential and shall not be distributed to outside sources, in any form, without written consent from the individual member.

Bylaw X – Administrative Process

Section 1 – Administrative Direction

The Executive Director shall oversee all administrative activities of the Association and shall report directly to the Executive Council.

Section 2 – Fiscal Year

The fiscal year of the Association shall be from August 1 to July 31.

Section 3 – Contracts

The Board of Directors may authorize any officer or agent of the Association to enter into any contract or execute any item or service in the name of and on behalf of the Association. Such authority may be general or may be confined to specific instances.

3.1 Salaried Administrative Personnel – The Board of Directors shall review and approve a contract and compensation package for Salaried Administrative Personnel positions on an annual basis.

3.1.1 A review of duty performance by the Executive Council shall occur prior to the reissuing of contracts to Administrative Personnel.

3.2 Non-Salaried Administrative Personnel – The Board of Directors shall have the authority to authorize contracts and compensation packages to be made “in-kind” for non-salaried services rendered.

3.3 Contracted Services – The Board of Directors shall have the authority to authorize forms of compensation, financial or otherwise, for services rendered from an outside source.

Section 4 – Financial Responsibility

Notwithstanding any other provisions as stated in the MMEA Constitution, Bylaws, and/or Policies and Procedures, the Association shall not become involved with activities not permitted a corporation exempt from the Federal Income Tax Section 501(c)(3) of the Internal Revenue Code or the corresponding provisions of any future United States Internal Revenue Law.

4.1 Financial Planning – The Association shall establish and maintain a financial advisement committee to review and plan for the financial actions of the Association. Financial planning shall include, but not limited to, reserve funds, investments, events and projects, and annual operating procedure.

4.1.1 The Executive Council, Executive Director, and Secretary/Treasurer shall present recommendations from the financial planning committee to the Board of Directors for annual approval.

4.2 Financial Accounting

4.2.1 Distribution of Income – No part of the net earning of the Association shall be to the benefit of or to be distributable to its members, trustees, officers, or other private persons. The Association shall be authorized and empowered to pay reasonable compensation for services rendered.

4.2.3 Deposits – All funds of the Association shall be deposited, as necessary, to the credit of the Association in such banks, trust companies, or other depositories as the Board of Directors may approve.

Section 5 - Disclosure

The Association shall remain compliant with the Federal Income Tax Section 501(c)(3) of the Internal Revenue code with regard to the transparency of the Association's books and records.

5.1 Books and Records - The Association shall keep accurate and complete books and records of financial accounting and documentation of the actions of the Board of Directors and the Association.

Bylaw XI – MMEA Districts

Section 1 – Conditions of Recognition

1.1 Established MMEA Districts are recognized by the Association as a broad representative of of music education within the designated district boundaries.

1.2 Consistency of Constitution and Bylaws: Established MMEA Districts shall act in alignment with the Constitution and Bylaws of the Association.

1.3 Established MMEA Districts shall conduct a district membership meeting in conjunction with the annual MMEA In-Service Workshop/Conference.

1.4 Established MMEA Districts shall provide an approved representative at each MMEA Board of Directors/Advisory Council meetings.

1.4.1 Elected District Presidents shall act as official representatives of their respective districts.

Bylaw XII – Committees of the Association

Section 1 – Formation, Governance, Terms and Conditions

1.1 The Executive Council and/or Board of Directors shall have the authority to form and dissolve Committees of the Association designated for educational and or operational purposes.

1.2 The Executive Council and/or Board of Directors shall have the authority to establish the structure and governance, if any, of committees of the Association.

1.3 The Executive Council and/or Board of Directors shall have the authority to approve the terms and conditions of Committees of the Association meetings.

Section 2 – Standing Committees

Standing committees shall be established and function for the purpose of providing leadership, advice and/or action on ongoing issues related to music education or the administration and operations of the Association.

Section 3 – Ad-Hoc Committees

Ad-Hoc committees shall be established and function for the purpose of providing leadership, advice and/or action on specific and relevant issues related to music education or the administration and operations of the Association.

Bylaw XIII – Outreach

Section 1 – Development, Purpose, Structure and Operations

1.1 Development: The Association shall be develop and maintain a branch of the Association designated as “Outreach” that shall be outlined in the Policies and Procedures.

1.2 Purpose: The purpose of outreach shall be to provide leadership and aid with respect to the most recent and relevant issues regarding music education and/or the administration and operations of the Association.

1.3 Structure: The structure and operations of the outreach branch of the Association and its activities shall have the flexibility to allow for effective strategies to aid in the fulfillment of its purpose.

Section 2 – Annual MMEA In-Service Workshop/Conference

The Association shall provide an annual educational in-service event that provides high quality professional development opportunities for its members. Specific details regarding all aspects of the MMEA In-Service Workshop/Conference shall be outlined in the Policies and Procedures.

Bylaw XIV – Amendments

These Bylaws may be altered or amended by an approving vote of simple majority of those members comprising a quorum at the annual Meeting of the Association.